



RFP 08/17 – 336
Congregate Housing Services Program
Addendum #1

A. Site Visits

Home Forward has arranged for potential Proposers to visit two current CHSP sites. The locations and times are presented below. Interested parties are responsible for their own transportation. Please meet outside the entrances of each building. You do not need to RSVP or register for the site visits.

Unthank Plaza 2500 N Williams Avenue Portland, OR 97227	Wednesday, August 30, 2017	10:30am
Rosenbaum Plaza 1218 SW Washington St. Portland, OR 97205	Wednesday, August 30, 2017	11:30am

B. Questions and Answers

Q1. Is there a subsidy for the á la carte services?

A1. No. There is not a subsidy for á la carte services provided to those who are not in CHSP; services are to be provided at cost to individuals not enrolled in the program.

Q2. Is there a preference for who receives services outside of enrolled program participants?

A2. Yes. Once services are in place for participants of the program, Home Forward requires that the following hierarchy be followed when extending services to non-enrolled community members: residents in the buildings that CHSP operates are first to be offered á la carte services, followed by community members outside of the building who receive a Section 8 subsidy.

Q3. If the contractor were to change in January 2018, is it likely that sub-contractors that the current CHSP provider is using would work with a new provider?

A3. Home Forward does not manage the sub-contracts and therefore cannot speak to whether they would be willing to work with a new contractor. We can share that these are community based providers that provide sub-contract work for multiple parties.

Q4. If the contractor were to change in January 2018, would a monetary advance be available to a new provider to cover the costs of mobilization?

A4. If this scenario presents itself, Home Forward will consider a small contract (separate from the yearly program contract) to cover costs of mobilization for agency personnel for the costs of staffing, training, and other preparations for ensuring a smooth transition with minimal impact to program participants. The scope of such a contract will be agreed upon between Home Forward and the Contractor.

Q5. Who manages the properties where CHSP operates?

A5. Grace Peck Terrace, Unthank Plaza and Rosenbaum Plaza are all three managed by Quantum Residential, Inc. The remaining two buildings, Dahlke Manor and Holgate House are both managed by Home Forward. Additionally, through the Asset Management department, Home Forward has dedicated staff who work with 3rd party property management companies. Home Forward owns all five properties.

Q7. Must Aging, Disability and Veterans Services be the referring agency for potential participants on Medicaid?

A7. Yes. If a resident is eligible for long-term in-home services through their local Aging, Disability and Veterans Services office, then that office must submit the referral in order to verify eligibility. Residents who are eligible for long-term in-home services through Medicaid are automatically eligible for CHSP.

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